

MINUTES OF REGULAR MEETING April 17, 2019

1. CALL TO ORDER

Mayor Mazza called the meeting to order at 7:00 p.m.

- 2. "Sunshine Law" Announcement-** Adequate notice of this public meeting has been provided by Annual Notice; published in the Hunterdon Democrat and Courier News; posted on the public bulletin board and on file in the Municipal Clerk's Office.

3. FLAG SALUTE**4. ROLL CALL**

| | Present | Absent |
|--------------|---------|--------|
| Mr. Severino | x | |
| Mr. Mazza | x | |
| Mr. Hirt | x | |
| Mr. Stiger | x | |
| Mr. Stothoff | x | |

Also present J.P. Jost, Attorney, Robert Clerico, Engineer, Grace Brennan, CFO and Municipal Clerk Ella M. Ruta.

5. APPROVAL OF PRIOR MEETING MINUTES

- a. Regular Meeting Minutes of March 20, 2019

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | | | | x | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | | | | x | |
| Mr. Stiger | x | | x | | | |
| Mr. Stothoff | | x | x | | | |

Motion carried

6. VISITORS

- a. William Malenchek – Market at Exit 11

Mr. Malenchek owner of the Exit 11 Gift Store asked permission to host 2nd Annual Springtime Makers Market and Swap Meet on Saturday May 4, 2019 from noon until 5:00 pm. He said that about 36 vendors are expected to participate. Temporary Food Licenses and any other required permits will be obtained from the Township. Liability Insurance naming the Township as an additional insured would be provided to the Township before the event. Mr. Severino asked if the State Police would be overseeing the event. Mr. Malenchek said the police presence would not be needed since it is not a big event.

Mr. Hirt motioned to approve holding the event and following is the roll call vote

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | x | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | x | | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | | x | | | |

Motion carried

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b. William Zarbock and Glenn Nevola – Brass Castle Estates Homeowner’s Association

Mr. Zarbock said that he is following up on his February meeting visit at which he presented two requests by the Association. The first one was to replace the temporary asphalt curbing with the original Belgian Block. At that time, he was told that the ground was frozen and the Road Crew would do it in the spring. The second was just a general request that at least three or four streets in Brass Castle Estates be inspected and considered for repaving. At the time of the last visit, Mr. Zarbock said Mr. Severino stated the roads were rough but could not make any promises as to when these roads might be considered for repaving. Mr. Zarbock said he just wanted to know if as of this time the Committee had made any decisions regarding Brass Castle roads.

Mayor Mazza briefly explained the situation and said that he spoke with Kory Fleming, Road Foreman and said it could possibly be done in the next two to three weeks. As to road resurfacing, Mayor Mazza said he agrees it needs to be done and is on the Township’s list of roads to be repaired. Unfortunately, he said another road project from last year had to be postponed until this year and there are not enough funds in the current Capital Budget to do road repairs in Brass Castle. He said that the Committee would try to build up Capital Budget funds next year and consider Brass Castle next year.

Mr. Severino said he does not believe that the commitment was made to do Brass Castle next year, but it is at the top of the priority list.

Mr. Stothoff made a comment that during 2019 budget meetings a long-term plan was discussed to increase the Capital Budget for routine road maintenance instead of bonding; however if it became necessary the Committee would bond.

7. REPORTS RECEIVED - Acknowledged

- a. Road Dept.- Week Ending; 3/15/19; 3/22/19; 3/29/19; 4/05/19
- b. Municipal Court – March 2019
- c. Animal Control Officer – March 2019
- d. Public Safety Coordinator – submitted a written report
- e. Engineer’s Report

- Emailed Committee members with an update on MS-4 Report regarding Detention Basins.
- Did not receive a response from UTEC regarding Educational Report that has to be submitted to the State by the end of this month. Mayor Mazza suggested contacting Alan Ford, Planning Board Chairman, who is also the Liaison to UTEC.
- Received bids for Country Acres Road Project. Gave a detailed explanation of variables in six bids received and Co-op options. Top Line Construction submitted the lowest bid and resolution to approve the contract is on tonight’s agenda. Mr. Clerico said after considering all variables his recommendation would be to award the contract to Top Line Construction.
- Submitted Frontage Road Project to the State NJ DOT that was due on May 19, 2019 with a request pending for one-month extension. Bid opening is scheduled for May 14, 2019. Bid Specs will be published on May 2, 2019.
- The Township received a Grant for Baptist Church Road for \$165,134.00. Since it is a much smaller amount than applied for the Committee would have to make a decision on how to proceed with the project. The Township has two years to finish the project.

OUT OF AGENDA ORDER

Mayor Mazza announced that Mr. Walchuk just came in and the Township has a Proclamation to be presented to him tonight. Mayor Mazza asked Atty. Jost to read the following Proclamation:

PROCLAMATION**TOWNSHIP OF UNION, HUNTERDON COUNTY****THANKING OREST WALCHUK FOR HIS SERVICE
TO THE PLANNING BOARD / BOARD OF ADJUSTMENT**

Whereas, Orest Walchuk was appointed by the Township Committee of the Township of Union to serve as a member of the Union Township Planning Board / Board of Adjustment on January 1, 2007; and

Whereas, Orest Walchuk concluded his term on the Union Township Planning Board/Board of Adjustment on December 31, 2018; and

Whereas, Orest Walchuk served as a member of the Union Township Planning Board / Board of Adjustment faithfully,

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union that Orest Walchuk has earned the deep appreciation of the Board for his term of service, and the Board as well as the Committee wishes him well in his future endeavors.

GIVEN, under my hand and seal of the
Township of Union, as of
this 17th day of pril 2019

By:

Frank Mazza, Mayor

Committee members individually expressed their congratulations to Mr. Walchuk.

Mayor Mazza asked State Trooper Sanderson to give his report.

State Trooper Sanderson presented traffic stops statistics for the month of March. Explained some in detail. Atty. Jost brought up an issue of trucks making left at Bagelsmith. Trooper Sanderson said that signage was moved to be more visible, but additional enforcement is needed to execute the rules. He said the issue is more complex than it may seem. Most truckers are out of State and the fine is substantial. In addition, if they receive a fine the employer imposes its own charges and many times, it has an effect on their livelihood. At the same time Trooper Sanderson said State Troopers have no problem issuing the ticket if deserved. Double parking was briefly discussed.

Mr. Stothoff reported an incident on Sunday afternoon where two young men on two blue quads went up Finn Road to Finn Road Park. When visiting the park later that day he observed tire tracks in the gravel. Mr. Stothoff said he was primarily concerned with fields, but could see donuts and fishtailing in the gravel drive. There was a birthday party at the pavilion that day and children running around. There was no damage to the turf and none was reported. Trooper Sanderson will share the message with Troopers at Perryville Barracks.

BACK TO AGENDA ORDER

8. CORRESPONDENCE/WRITTEN COMMUNICATIONS

Mr. Severino mentioned the following:

- Received an email from a resident about missing sign at the corner of Mechlins Corner Road and CR 579. Mayor Mazza said DR&F contacted the County regarding the missing sign.

9. PUBLIC COMMENTS

Karen Butrick said she is attending the meeting on behalf of “Moms Demand Action for Guns Sense in America” in case the Committee had questions about the organization request to proclaim the first Friday in June to be “National Violence Awareness Day” in Union Township.

Mayor Mazza asked that the Proclamation be rescheduled to the meeting in May because the Committee really needs to discuss it since it is the Committee that has to give an approval for the Mayor to endorse the proclamation. Mr. Hirt said he would like to know a little more about the organization and stated the question to Ms. Butrick “You are not trying to take the guns away”? She replied “absolutely not”. She then talked more about the organization she is representing and that they do not have any desire to take guns away, but for common sense approach and closing some of the loopholes in the current law. Ms. Butrick said it is a generic proclamation just asking for an awareness day and honoring gun violence victims. Mr. Stothoff asked Ms. Butrick if she understood any of the loopholes that exist in the New Jersey Gun Laws. He said that he is a gun owner and asked Ms. Butrick if she is aware of the efforts the individual has to go through to legally own a gun and as citizens, it is something we are entitled to through the second amendment. Mr. Stothoff said he is not familiar with the organization and would like more time to research. Mr. Severino also asked that the proclamation be rescheduled for the next meeting. Mr. Stiger said he was comfortable with the content of the proclamation as well as postponing action until further discussion. Mayor Mazza stated action by the Committee is postponed until May 15, 2019 meeting.

10. PUBLIC HEARING - Atty. Jost read the following Ordinances by Title

ORDINANCE 2019-2 AN ORDINANCE AMENDING THE CODE OF THE TOWNSHIP OF UNION, HUNTERDON COUNTY, NEW JERSEY REGARDING THE POSITION OF PUBLIC SAFETY COORDINATOR

To open Public Hearing

| Voice Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|-----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | | x | | | |
| Mr. Stiger | | x | x | | | |
| Mr. Stothoff | x | | x | | | |

Motion carried

Bryna Elder, 580 Main Street, Asbury asked why there is a need to make the change. Atty. Jost answered that it was his understanding that Mr. Strauss feels it would give him more authority in meeting with public safety type representatives. Mayor Mazza added that the Township is not making progress with local issues so the Committee decided to give Mr. Strauss a little more status. Mr. Strauss said it is a recognizable title. Mayor Mazza stated that there would be no change in responsibilities or compensation for the new title. Mr. Stiger said there is no incremental authority, there is just a perception of incremental authority. Mr. Severino said his initial concern was that it would not give the position autonomy. Any recommendation made by Mr. Strauss has to be approved by the Township Committee.

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To close the Public Hearing

| Voice Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|-----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | x | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | x | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | | x | | | |

Motion carried

To adopt on the second reading

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | | x | | | |
| Mr. Stiger | | x | x | | | |
| Mr. Stothoff | x | | x | | | |

Motion carried

ORDINANCE NO. 2019-3

AN ORDINANCE OF THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY AMENDING CHAPTER 30 OF THE CODE OF THE TOWNSHIP OF UNION TO ADDRESS THE REQUIREMENTS OF THE NJ SUPERIOR COURT

| Voice Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|-----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | x | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | x | x | | | |

Motion carried

To close the Public Hearing

| Voice Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|-----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | x | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | x | x | | | |

Motion carried

To adopt on the second reading

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | x | | x | | | |
| Mr. Mazza | | | x | | | |

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| | | | | | | |
|--------------|--|---|---|--|--|--|
| Mr. Hirt | | | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | x | x | | | |

Motion carried

**ORDINANCE #2019-4
CALENDAR YEAR 2019
ORDINANCE TO ESTABLISH A CAP BANK
(N.J.S.A. 40A:4-45.14)**

| Voice Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|-----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | | x | | | |
| Mr. Stiger | | x | x | | | |
| Mr. Stothoff | x | | x | | | |

Motion carried

To close the Public Hearing

| Voice Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|-----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | x | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | x | | x | | | |

Motion carried

To adopt on the second reading

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | x | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | x | x | | | |

Motion carried

RESOLUTION #2019-48A

**UNION TOWNSHIP, HUNTERDON COUNTY
Public Hearing / Adoption of the 2019 Municipal Budget**

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | x | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | x | x | | | |
| Mr. Stiger | | | x | | | |

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| | | | | | | |
|--------------|--|--|---|--|--|--|
| Mr. Stothoff | | | x | | | |
|--------------|--|--|---|--|--|--|

Motion carried

To close the Public Hearing

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | x | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | x | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | | x | | | |

Motion carried

To adopt on the second reading

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | x | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | | x | | | |
| Mr. Stiger | | x | x | | | |
| Mr. Stothoff | | | x | | | |

Motion carried

11. OLD BUSINESS – None

12. NEW ORDINANCES

TOWNSHIP OF UNION COUNTY OF HUNTERDON

NOTICE OF INTRODUCTION OF ORDINANCE

PLEASE TAKE NOTICE that the following Ordinance was adopted on first reading by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, at a meeting held on the 17th day of April, 2019. The Ordinance was then ordered to be published according to law. Notice is hereby given that said Ordinance will be considered for final passage at a public hearing to be held on the 15th day of May 2019 at 7:00 p.m., or as soon thereafter as the matter may be reached, at the Union Township Municipal Building, 140 Perryville Rd., Jutland, NJ at which time all interested parties will be heard.

Ella M. Ruta, Municipal Clerk

ORDINANCE #2019 - 5

AN ORDINANCE FIXING AND DETERMINING MUNICIPAL CLASS POSITION TITLES AND SALARY RANGES FOR CERTAIN OFFICERS AND EMPLOYEES OF THE TOWNSHIP OF UNION, COUNTY OF HUNTERDON, NJ – 2019

BE IT ORDAINED, by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey, the salary ranges per annum for the year 2018 for the following officers and employees shall be as follows:

Salaries are for a period of one year unless otherwise noted:

ADMINISTRATIVE

| <u>POSITION</u> | <u>SALARY RANGE</u> | |
|--|---------------------|---|
| Mayor | \$ 4,000 - 5,000 | |
| Township Committee | 4,000 - 4,800 | |
| Township Clerk | 25,000 - 70,000 | |
| Registrar | 0 - 7,500 | |
| Deputy Clerk/Deputy Registrar/Admin. Asst. | 10.00 – 20.00 p/h | |
| Tax Collector | 15,000 - 25,000 | |
| Deputy Tax Collector | 15.00 - \$40.00 p/h | 1 |
| Tax Assessor | 20,000 - 35,000 | |
| Municipal Finance Officer (CFO) | 20,000 - 45,000 | |
| Payroll Administrator | 4,000 - 8,000 | |
| Personnel Administrator | 9,000 - 15,000 | |
| Accounts Payable Clerk | 3,000 - 7,500 | |
| Emergency Management Coordinator | 2,000 - 9,000 | |
| 9-1-1 Coordinator | 0 - 5,000 | |
| Deputy Emg. Mgm. Coordinator | 0 - 2,500 | |
| Clerical Assistant(s) | min. wage - 25./hr | |

DEPARTMENT OF ROADS AND FACILITIES

| | |
|------------------------------|-------------------|
| Foreman | 35,000 – 85,000 |
| Public Works Sgavv | 30,000 – 50,000 |
| Part time Public Works Staff | 10.00 - 30.00 p/h |

LAND USE DEPARTMENT

| | |
|---|-----------------|
| Zoning Officer | 7,500 - 15,000 |
| Deputy Zoning Officer | 1 |
| Planning Bd./Bd. of Adj. Secretary (Combined) | 27,500 – 50,000 |

MISCELLANEOUS

| | |
|--|------------------|
| Recycling Coordinator | 4,000 – 10,000 |
| Animal Registrar | 2,000 - 7,500 |
| Dog Census | 0 - 3,000 |
| Recycling Attendant/Dumpster Attendant | 10.00 – 17.00/hr |

PUBLIC SAFETY

| | |
|---------------------------|-----------|
| Public Safety Coordinator | 0 – 5,000 |
|---------------------------|-----------|

HEALTH INSURANCE

Union Township Employees

Each Employee covered under the NJ State Health Benefits Program through the Township of Union shall contribute the State required amount.

Union Township Elected Officials

Each elected official of the Township of Union that is enrolled in the Benefits Program shall contribute the state required amount or more.

MISCELLANEOUS –

If the provisions of any part of this Ordinance shall be judged invalid by any Court of competent jurisdiction, such order or judgment shall not affect or invalidate the remainder of this Ordinance; the provisions of this Ordinance are hereby declared to be severable.

This Ordinance shall take effect according to statute until further Ordinance by this Township Committee.

Frank Mazza, Mayor

Attest: _____
Ella M. Ruta, RMC
Municipal Clerk

First Reading: April 17, 2019
Publication/Full: April 25, 2019
Second Reading: May 15, 2019
Publication/Title: May 23, 2019

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | x | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | x | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | | x | | | |

Motion carried

13. NEW BUSINESS

- a. The following Resolution was introduced for approval:

**RESOLUTION #2019-52
UNION TOWNSHIP; HUNTERDON COUNTY**

**APPROVING 2019 PROFESSIONAL SERVICE CONTRACT; ENVIRONMENTAL CONSULTING
SERVICES; John Szczepanski, Ph. D.; Princeton Hydro, LLC**

WHEREAS, the Township of Union has a need for environmental consultant services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A. 40A:11-3(b); and

WHEREAS, funds are available; and

WHEREAS, the Local Public Contracts Law (N.J.S.A. 40A:11-1, et seq.) requires that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection;

WHEREAS, PRINCETON HYDRO LLC has completed and submitted a Business Entity Disclosure Certification which certifies that PRINCETON HYDRO LLC has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit PRINCETON HYDRO LLC from making any reportable contributions through the term of the contract; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of Union, Hunterdon County, New Jersey, as follows:

1. The Mayor and Township Clerk are hereby authorized and directed to execute a professional services agreement with Princeton Hydro, LLC, (John Szczepanski, Ph. D.) for environmental consulting services at the rate of \$141.00 per hour and shall not exceed the sum of \$10,000.00;
2. This Contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law.
3. Approval of the attached Contract is subject to availability and appropriation of sufficient funds as may be required in the **2019** temporary/permanent Municipal budgets.
4. A notice of this action shall be printed once in the official newspaper.

Date: April 17, 2019

CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, as Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the **2019** Temporary/Adopted Budget to award a contract to John Szczepanski, Ph. D.; Princeton Hydro, LLC, as appropriated under the line item _____.

Date: _____

Grace M. Brennan, CFO

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | | | | | x |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | | | | | x |
| Mr. Stiger | x | | x | | | |
| Mr. Stothoff | | x | x | | | |

Motion carried

b. The following Resolution was introduced for approval:

Atty. Jost said that there is a typing error in the following resolution. In the body of the resolution wording “legal services” will be changed to “planning services”

**RESOLUTION #2019-53
UNION TOWNSHIP; HUNTERDON COUNTY**

**AUTHORIZING CONTRACT FOR LEGAL SERVICES 2019
Kyle + McManus Associates, Planner – Affordable Housing**

WHEREAS, the Township of Union has a need to acquire special planning services as a non-fair and open contract pursuant to the provisions of N.J.S.A.19:44-A-20.5; and

WHEREAS, the maximum amount of the contract may exceed the threshold amount established pursuant to N.J.S.A.40A:11-3(b); and

WHEREAS, funds are available in an appropriation entitled Planning Services and Costs, Other Expenses and have been certified by the local finance officer; and

WHEREAS, Kyle + McManus Associates, has completed and submitted a Business Entity Disclosure Certification which certifies that Kyle + McManus Associates has not made any reportable contributions to a political or candidate committee in the Township of Union in the previous one year, and that the contract will prohibit Kyle + McManus Associates from making any reportable contributions through the term of the contract; and

WHEREAS, the Local Public Contracts Law (N.J.S.A.40A:11-1, et seq.) required that the resolution authorizing the award of contracts for “Professional Services” without competitive bids and the contract itself must be available for public inspection;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, Hunterdon County, NJ, as follows:

1. The Mayor and Clerk are hereby authorized and directed to execute the attached agreement with Beth McManus of Kyle + McManus Associates, 45 East Broad Street, Hopewell, New Jersey 08525 for her legal services for **2019** at the hourly rate of \$142.00. The agreement is for a not to exceed amount of \$10,000.00. Any exceedance of that limit will require the issuance of a change order.
2. This contract is awarded without competitive bidding as a “Professional Service” in accordance with 40A:11-5(1)(a) of the Local Public Contracts Law because Beth McManus PP is a person authorized to practice a recognized profession.
3. Approval of the attached contract is subject to availability and appropriation of sufficient funds as may be required in the **2019** adopted municipal budget.
4. A Notice of this action shall be printed once in the official newspaper of this municipality.

Date: April 17, 2019

CERTIFICATION AS TO AVAILABILITY OF FUNDS

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, CFO of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the **2019** Temporary/Adopted Budget to award a contract to Beth McManus, as appropriated under the line item "Planner".

Date: _____

Grace M. Brennan, CFO

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| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | x | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | x | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | | x | | | |

Motion carried

c. The following Resolution was introduced for approval:

RESOLUTION #2019-54

AGREEMENT FOR PROFESSIONAL SERVICES

THIS AGREEMENT ("Agreement") entered into this 17 day of April 2019 by and between the Township of Union, a municipal corporation of the State of New Jersey, with offices at 140 Perryville Road, Hampton, New Jersey 08827 (hereinafter referred to as "TOWNSHIP") and Trishka Waterbury Cecil and Mason, Griffin & Pierson, P.C., 101 Poor Farm Road, Princeton, New Jersey 08540 (hereafter referred to as "CONSULTANT").

WITNESS

WHEREAS, TOWNSHIP desires to retain CONSULTANT to provide legal services to TOWNSHIP as special counsel during calendar year 2019; and

WHEREAS, CONSULTANT has offered to provide these services on an as-needed basis in accordance with rates set forth in Exhibit "A" attached hereto and for a not-to-exceed cost of twenty thousand dollars (\$20,000); and

WHEREAS, by resolution, the Council awarded an agreement for professional services to CONSULTANT without public bidding as authorized by law, in accordance with the provisions of the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq.

NOW THEREFORE, IT IS AGREED by and between TOWNSHIP and CONSULTANT as follows:

Scope of Services. CONSULTANT shall provide professional legal services to TOWNSHIP from time to time and as needed or requested by TOWNSHIP, such as by serving as conflict counsel if requested by TOWNSHIP in those situations where the Township Attorney must recuse himself; serving as assistant Township Attorney as needed and under the supervision of the Township Attorney; and undertaking any special projects or representation as may be assigned to CONSULTANT by the Mayor and/or Township Committee.

Term; Termination. This Agreement shall be effective as of March 1, 2019 and shall terminate on December 31, 2019, except that either party may terminate the Agreement prior to December 31, 2019, by providing thirty (30) days advanced written notice to the other, to the address as set forth above.

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Compensation; Manner of Payment.

- a. The anticipated cost of CONSULTANT'S services as described herein shall not exceed twenty thousand dollars (\$20,000.00), subject to annual budgetary appropriations.
- b. CONSULTANT shall bill TOWNSHIP monthly on municipal vouchers for services rendered and reimbursement for such expenses incurred during the prior month, based on the hourly rates and fees set forth in Exhibit A.
- c. TOWNSHIP agrees to pay CONSULTANT within thirty (30) days of receipt of an audited and approved voucher.

Affirmative Action/Equal Employment. The parties hereby incorporate into this Agreement the Affirmative Action/Non-Discrimination addendum per the attached Exhibit B.

Business Registration & Sales and Use Tax. The parties hereby incorporate into this Agreement the Business Registration and Sales and Use Tax addendum per the attached Exhibit C.

Political Contributions.

d. This Agreement has been awarded to CONSULTANT based on the merits and abilities of CONSULTANT to provide the goods or services as described herein. This Agreement was not awarded through a "fair and open process" as that phrase is defined in N.J.S.A. 19:44A-20.7. As such, CONSULTANT hereby certifies that CONSULTANT (including persons and other business entities having an interest in CONSULTANT, as defined by N.J.S.A. 19:44A-20.7) has neither made a contribution, that is reportable pursuant to the Election Law Enforcement Commission pursuant to N.J.S.A. 19:44A-1 et seq. (i.e., in excess of \$300.00), in the one (1) year period preceding the award of this Agreement that would, pursuant to P.L. 2004, c.19, affect its eligibility to perform this Agreement, nor will it make a reportable contribution during the term of this Agreement to any municipal committee of a political party if a member of that political party is serving in an elective public office of the TOWNSHIP when the Agreement is awarded, or to any candidate committee of any person serving in an elective public office of the TOWNSHIP when the Agreement is awarded.

e. CONSULTANT shall not make or solicit any contribution of money, or pledge of a contribution, including in-kind contributions, or loans, to a municipal campaign committee or fund of any candidate for, or holder of, a public office within the TOWNSHIP having ultimate responsibility for the award of this Agreement, or campaign committee financially supporting such candidate or officeholder, or to any political action committee (PAC) that engages in the support of municipal elections and/or municipal parties, or to any TOWNSHIP or Hunterdon County party committee, between the time of first communications between that business entity and the TOWNSHIP regarding this Agreement and the later of the termination of negotiations or the completion of the Agreement.

- c. CONSULTANT is aware of the responsibility to file an annual disclosure statement on political contributions with the New Jersey Election Law Enforcement Commission (ELEC) pursuant to N.J.S.A. 19:44A-20.27 (P.L. 2005, c.271, §3) if CONSULTANT receives contracts in excess of \$50,000 from public entities in a calendar year. It is CONSULTANT's responsibility to determine if filing is necessary. Additional information on this requirement is available from ELEC at (888) 313-3532 or www.elec.state.nj.us.

7. Insurance; Hold Harmless.

- a. Prior to commencing work, CONSULTANT shall furnish TOWNSHIP with a Certificate

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of Insurance as evidence that it has procured such commercial, automobile, workers' compensation, employer's and professional liability insurance coverage as is customary for the type and scope of services to be rendered under this Agreement. TOWNSHIP, and its officers, employees, agents and consultants, shall be listed as additional insured on such policies.

- b. CONSULTANT shall defend, indemnify and hold harmless TOWNSHIP, its officers, employees, agents and consultants from any and all claims, suits, actions, damages or costs, of any nature whatsoever, whether for personal injury, property damage or other liability, arising out of or in any way connected with the CONSULTANT'S acts or omissions, or those of its officers, employees, agents and consultants, in connection with this Agreement.
8. Complete Agreement. This Agreement and any attachments hereto or incorporated by reference represents the entire contract between the parties and shall take precedence over all other prior or existing understandings or agreements, if any, whether oral or written.

IN WITNESS WHEREOF, the parties have set their hand and seal the day and date first written above.

Date: April 17, 2019

**CERTIFICATION AS TO AVAILABILITY OF FUNDS
UNION TOWNSHIP, HUNTERDON COUNTY**

As required by N.J.S.A. 40A:4-57, N.J.A.C. 5:34-5.1 et seq., I, Grace M. Brennan, Chief Financial Officer of the Township of Union, have ascertained that there are available sufficient uncommitted appropriated funds in the **2019** Temporary/Adopted Budget to award a contract to Trishka Waterbury Cecil and Mason, Griffin & Pierson under the line item "_____".

Date: _____

Grace M. Brennan, CFO

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | x | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | x | | x | | | |

Motion carried

- d. The following Resolution was introduced for approval:

RESOLUTION #2019-55
A Proclamation for the American Cancer Society's
Relay For Life of Hunterdon County

Whereas, Cancer is a group of diseases characterized by uncontrolled growth and spread of abnormal cells which, if not controlled, can result in premature death; and

Whereas, Cancer is predicted to strike one out of every three Americans sometime in our lifetime with an estimated 53,500 new cases of cancer diagnosed in New Jersey for 2019; and

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Whereas, Approximately 15,860 citizens are expected to lose their battle with cancer this year; and

Whereas, The American Cancer Society is the nation's largest and most respected voluntary health organization and has funded research which has contributed to every known method for detecting cancer and techniques for treating cancer: reducing the number of cancer deaths by 2.6 million since 1991; and

Whereas, The American Cancer Society is a voluntary community-based coalition of local citizens dedicated to attacking cancer from every angle through financial support and education awareness; and

Whereas, the color purple is the signature color of the American Cancer Society's Relay For Life events signifying the passion that cancer survivors and their families and loved ones feel for the eradication of this disease, and

Whereas, the **RELAY FOR LIFE OF HUNTERDON COUNTY** event financially benefits the American Cancer Society's research and patient support programs, and educationally benefits our local citizens; and

Whereas, the American Cancer Society's Relay For Life in Hunterdon County is a community event that allows an opportunity to network with businesses, associates, family and friends, with the same goal of making a difference in the battle against cancer;

Now therefore be it resolved that, Frank T. Mazza, Mayor of the Township of Union, DO HEREBY PROCLAIM **May 3, 2019 as WISH UPON A CURE DAY**; and May 3RD and 4th of 2019 as **RELAY FOR LIFE OF HUNTERDON COUNTY** Days throughout our community. We further will encourage citizens to help fight cancer from every angle by participating in the Relay For Life event at the Roger K. Everitt Fairgrounds, 1207 Rt. 179, Lambertville, NJ on May 3, 2019 starting at 6 pm.

Given this 17 day of April, 2019

by _____
Frank T. Mazza

(seal)

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | x | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | x | | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | | x | | | |

Motion carried

e. The following Resolution was introduced for approval:

RESOLUTION #2019-

**A PROCLAMATION DECLARING THE FIRST FRIDAY IN JUNE TO BE
NATIONAL GUN VIOLENCE AWARENESS DAY**

Tabled. To be considered at the next Township Committee meeting

f. The following Resolution was introduced for approval:

PROCLAMATION

RESOLUTION #2019-56
TOWNSHIP OF UNION; HUNTERDON COUNTY
THANKING OREST WALCHUK FOR HIS SERVICE TO THE PLANNING BOARD / BOARD OF
ADJUSTMENT

Proclamation presented and spread in full earlier at the meeting. Vote recorded at this time.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | x | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | x | | x | | | |

Motion carried

g. The following Resolution was introduced for approval:

RESOLUTION #2019-57

Awarding Contract for the Country Acres and Rose Hill Court Improvement Project

WHEREAS, Union Township advertised, and subsequently received bids for the Country Acres and Rose Hill Court Improvement Project on Tuesday, April 8, 2019 as outlined on the attached bid summary;

WHEREAS, six (6) bids were received as follows:

CONTRACTOR

LUMP SUM BID

| | |
|------------------------|--------------|
| Top Line Construction | \$408,368.00 |
| Z Brothers | \$418,310.00 |
| Reivax Contracting | \$449,700.00 |
| Renda Roads | \$536,600.00 |
| Black Rock Enterprises | \$540,000.00 |
| Your Way Construction | \$599,060.00 |

WHEREAS, the Township Attorney, J. Peter Jost, Esq. and the Township Engineer Robert J. Clerico, has reviewed the submitted bids and determined that Top Line Construction submitted the lowest responsive bid in the amount of \$408,368.00 for the Country Acres and Rose Hill Court Improvement Project and;

WHEREAS, the Township of Union, has sufficient funds to award a contract based upon this bid

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the Township of Union that the Contract for the Country Acres and Rose Hill Court Improvement Project be and is hereby awarded to Top Line Construction, 22 Fifth Street, Somerville, New Jersey 08876 for their bid in the amount of \$408,368.00 subject to the following conditions:

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1. The Contract is awarded as a unit price bid Contract and final payment will be based upon the actual quantities installed at the unit prices bid, as outlined in the Plans and Specifications prepared by Robert J. Clerico, P.E.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | | x | | | |
| Mr. Stiger | | x | x | | | |
| Mr. Stothoff | x | | x | | | |

Motion carried

- h. The following Resolution was introduced for approval:

RESOLUTION 2019 – 58

**Authorizing the Employment of Arthur Dysart
Part Time – Seasonal Employment
For the Department of Roads and Facilities**

WHEREAS, the Township of Union is in need of a part-time seasonal employee for the Department of Roads and Facilities; and

WHEREAS, Arthur Dysart is qualified and has been offered said position, and good cause appearing;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, County of Hunterdon, State of New Jersey that Arthur Dysart shall be hired as a part time seasonal employee for the Department of Roads and Facilities, effective upon the passing of the pre-employment physical and drug screen, to serve at the pleasure of the Township Committee, at \$14.00 per hour.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | x | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | x | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | | x | | | |

Motion carried

- i. 2019 License for Pattenburg Trailer Coach Park:

Mayor Mazza asked Mr. Hirt for comments. Mr. Hirt stated that years ago the owner of the Trailer Park was told that anytime a tenant who occupied the trailer died the trailer had to be removed and that space would be utilized for parking. Mr. Hirt said that Sam Gares, a tenant just died, but is not sure if his family members still occupy the trailer and/or pay the rent. The matter was briefly discussed. Atty. Jost stated the Park is a preexisting and nonconforming use. He said that in the past after numerous complaints and violations filed with the Municipal Court there was an agreement reached with the owner that as units were vacated they would be removed. Mr. Jost said he would research for any additional documents or information available. Mr. Severino said that if the owner is in violation of an agreement with the Township it would be separate from renewal of the annual license. Atty. Jost suggested that the renewal of the license could be approved subject to confirmation of conformity with obligations and conditions related to the license of record specifically to vacation of vacant units.

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| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | x | | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | x | x | | | |

Motion carried subject to above stated conditions

- j. Motion to approve – Request by Brian Hollenback to approve Fireworks Display on 5/11/19 at the Grand Colonial

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | x | | x | | | |
| Mr. Stiger | | x | x | | | |
| Mr. Stothoff | | | x | | | |

Motion carried

- k. Social Affair Permit for the Arc of Hunterdon County

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | x | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | x | | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | | x | | | |

Motion carried

- l. Discussion – Summer Hours

Mayor Mazza and Personnel Administrator Brennan communicated request by the Dept. of Roads and Facilities and Municipal Offices staff about adjusting working hours for summer months (Memorial Day to Labor Day). Mrs. Brennan said DR&F asked to change their hours from 7 am - 3:30 pm to 6:00 am until 2:30 pm to shorten the work hours in the afternoon heat. The office staff asked to change the hours from 9 am – 4:00 to 8:30 am until 3:30 pm. CFO who is working part-time said she would be working hours set by the Committee. After a brief discussion the Committee emphasized that if summer hours are approved it has to be communicated to residents. The Clerk would be posting summer hours on the Township's website. The following vote was recorded to approve summer hours from Memorial Day to Labor Day on a trial basis.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | x | | x | | | |
| Mr. Stiger | | x | x | | | |
| Mr. Stothoff | | | | x | | |

Motion carried

14. REPORTS

a. Attorney's Report

- Atty. Jost said he has to matters to be discussed in Executive Session.

b. Committee Report

Mr. Hirt reported the following:

- Mentioned continuing safety issues with the house that is under renovation on Main Street in Pattenburg.
- Said that toilets in the Municipal Building bathrooms have to be replaced. He contacted a plumbing service to obtain a quote of the cost of replacing necessary bathroom fixtures. Mr. Stothoff recommended that commercial grade toilets be installed.

Mr. Severino reported the following:

- Asked CFO Brennan about quotes for installment of fencing in the recycling yard. Mayor Mazza said matter will be discussed later in the meeting.
- Receiving telephone calls on stockpile of railroad ties left by the crossing in Jutland. Asked if anyone heard anything from Norfolk Southern. The Mayor suggested that the Public Safety Director look into the issue.
- Commended Boys Scouts on a great job cleaning litter around the Township last weekend.
- Noticed that one of his assignments for 2019 is communication liaison. Asked what is required of the position to make sure he is fulfilling his obligation.
- Stated that AC units have to be maintained on regular basis by a professional service. Checked the filters lately and they needed to be changed. Said he can show the DR&F how to do it so they could change them every three months. Mr. Severino added that in the past we had an issue with Freon leak that caused a compressor to fail. The Committee agreed the Township should enter into a maintenance agreement with Fras Air to have AC units checked on annual basis.
- Asked about Tonnage Report.

Mr. Stothoff reported the following:

- Said he has been in contact with the new website company. They are still transferring content to a new platform. Once that is finished, the Township would be able to begin updating, modifying and revising. Will keep the Committee up to date with the progress.

Mr. Stiger reported the following:

- Seven applications were received for the Road Crew position. Three applicants were interviewed and the offer was extended to one of the them. Mr. Stiger said that if the first choice does not respond in a timely manner the position would be offered to another candidate.
- Stated that Mayor Mazza asked him to look into the issue of recycling. Said he will have more information on cost and benefits for the next meeting, but since China stopped importing it has had a dramatic effects on the United States and other countries. Mr. Stiger provided examples on closing recycling facilities around the country as well as locally. He said out of thirteen municipalities in Hunterdon County providing access similar to what the Township of Union offers only two of them still offer the service. Many are closing or have close due to high cost of disposal. He said if the Township should decide to continue single stream it must be attended, must have stickers and/or permits, and restricted to the Saturday drop off. Mr. Stiger said that he did not look into our mini dump operation, but said many towns dropped the collection to three to four times per year. A permit has to be purchased and a resident is only allowed to one load each time the facility is open. He added that the Township is only helping a minority of people because the majority have it picked

up at the curb by the hauler. He said that the majority are double charged paying through taxes for municipal recycling as well as private pick up. The quality of recyclables dropped off was discussed briefly. Mr. Severino said the quality of our collected recyclables is high and that is an assessment of our hauler. Stated that the municipalities, at one point, were mandated by the County to meet a set quota. Mr. Stiger said he would have more information on the subject for the next TC meeting and the Committee agreed to continue the discussion than.

c. Mayor's Report

- Stated that the house on Milligan farm has been cleaned up and most of the heavy equipment removed. Mr. Stiger asked about scaffolding left on the front of the house. Atty. Jost said he will contact the Zoning Officer to follow up.
- Took pictures of remaining litter and old vehicles at 34 Perryville Road, the house that was abandoned and secured by the County Sheriff. He said a lot of garbage was removed in the wintertime when ground was frozen, but some litter was not visible. Would like to send a letter with pictures attached asking the current owner (Trustee Bank in Utah) to remove leftover litter. Atty. Jost will be sending a letter.

15. PUBLIC COMMENT – none

16. EXECUTIVE SESSION – Action may be taken following Executive Session

The following Resolution was introduced for adoption:

RESOLUTION #2019-59
Providing for a Meeting Not Open to the Public in Accordance with the
Provisions of the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-12

WHEREAS, the Township Committee of the Township of Union is subject to certain requirements of the Open Public Meetings Act, N.J.S.A. 10:4-6, et. seq.; and

WHEREAS, the Open Public Meetings Act, N.J.S.A. 10-4-12, provides that an Executive Session, not open to the public, may be held for certain specified purposes when authorized by Resolution; and

WHEREAS, it is necessary for the Township Committee of the Township of Union to discuss in a session not open to the public certain matters relating to the item or items authorized by N.J.S.A. 10:4-12b and designated below:

1. _____ Matters Required by Law to be Confidential: Any matter which, by express provision of Federal law or State statute or rule of court shall be rendered confidential or excluded from the provisions of the Open Public Meetings Act.
2. _____Matters Where the Release of Information Would Impair the Right to Receive Funds: Any matter in which the release of information would impair a right to receive funds from the Government of the United States.
3. _____Matters Involving Individual Privacy: Any material the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program , including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publicly.

4. _____ Matters Relating to Collective Bargaining Agreements: Any collective bargaining agreement, or the terms and conditions which are proposed for inclusion in any collective bargaining agreement, including the negotiation of the terms and conditions thereof with employees or representatives of employees of the public body.
5. _____ Matters Relating to the Purchase, Lease or Acquisition of Real Property or the Investment of Public Funds: Any matter involving the purchase, lease or acquisition of real property with public funds, the setting of banking rates or investment of public funds, where it could adversely affect the public interest if discussion of such matters were disclosed.
6. _____ Matters Relating to Public Safety and Property: Any tactics and techniques utilized in protecting the safety and property of the public, provided that their disclosure could impair such protection. Any investigation of possible violations of the law.
7. X Matters Relating to Litigation, Negotiations and the Attorney-Client Privilege: Any pending or anticipated litigation or contract negotiation in which the public body is, or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer.
8. _____ Matters Relating to the Employment Relationship: Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance of promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all the individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting.
9. _____ Matters Relating to the Potential Imposition of a Penalty: Any deliberations of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party bears responsibility.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Union, assembled in public session on April 17, 2019 at 9:16 p.m. in the Union Township Municipal Building, 140 Perryville Road, Hampton, New Jersey, for the discussion of matters relating to the specific items designated above.

It is anticipated that the deliberations conducted in closed session may be disclosed to the public upon the determination of the Township Committee that the public interest will no longer be served by such confidentiality.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | | x | | | |
| Mr. Stiger | | x | x | | | |
| Mr. Stothoff | x | | x | | | |

Motion Carried

The Committee returned to regular meeting session at 9:38 p.m.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | x | x | | | |
| Mr. Mazza | | | x | | | |

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| | | | | | | |
|--------------|---|--|---|--|--|--|
| Mr. Hirt | | | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | x | | x | | | |

Motion Carried

Atty. Jost asked that the following motion be approved:

To authorize Attorney Martin Allen to defend the Township in the matter of Perryville SPE LLC vs. Union Township, Docket # 0062672019 in the matter involving 53 Frontage Road.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | x | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | | x | x | | | |

Motion Carried

17. PAYMENTS OF BILLS –

The approved lists of bills and all claims against the Township of Union as appearing in the Claims Register of this date paid and that all checks listed hereinafter issued in payment thereof.

| Roll Call Vote | Moved | Seconded | Ayes | Nays | Abstain | Absent |
|----------------|-------|----------|------|------|---------|--------|
| Mr. Severino | | | x | | | |
| Mr. Mazza | | | x | | | |
| Mr. Hirt | | x | x | | | |
| Mr. Stiger | | | x | | | |
| Mr. Stothoff | x | | x | | | |

Motion Carried

18. ADJOURNMENT

There being no further business to come before the Township Committee at this time Mr. Hirt made a motion to adjourn the meeting at 9:40 p.m. Mr. Stothoff seconded the motion. Motion carried by unanimous favorable roll call vote.

Transcribed by: Ella M. Ruta, Municipal Clerk

Frank Mazza, Mayor